

# BY-LAWS

## Article I Quorum

1. One fourth of the total club voting members shall comprise a quorum for regular meetings.

## Article II Dues

1. Per annum dues shall be as follows:

**Full Member** \$18.00

**Associate Member** \$10.00

2. New member dues shall be pro-rated to the next January 1st.

3. The dues year shall extend from January 1st to December 31st.

## Article III Petty Cash

1. The petty cash fund established for the use of the **Treasurer** between meetings shall not exceed \$100.00

## Article IV Executive Committee

1. The **Executive Committee** shall offer guidance and advice to the **President**, and shall act on behalf of the membership between meetings if matters of an emergency nature arise which require immediate action.

2. **Executive Committee** actions taken in accordance with Article IV (1) shall be approved or disapproved by a majority of the members present and voting at the next regular meeting following the **Executive Committee** actions. If disapproved, the actions shall be rescinded if possible; if not possible, the disapproval shall be considered an expression of censure.

## Article V Committees

1. The **President**, solely, or with the guidance and advice of the **Executive Committee**,

may create committees, either standing or ad hoc, as is deemed necessary or desirable. The authority to create committees also included the authority to dissolve them.

2. Permanent committees shall be established, for the purpose of establishing and facilitating long term goals, and carrying out support needed to keep the club operating smoothly. The committees established under this section are:

A. The **Membership Committee** shall be responsible for recruiting new members into the group, and attempting to retain current membership. This committee shall be chaired by the current Vice-President.

B. The **Activities Committee** shall be responsible for planning and providing activities for each club meeting, and scheduling official club events outside of the regular meetings, such as races, parades, etc. They are also responsible for the yearly planning of the club field day and picnic. Events scheduled during club meetings could include, but are not limited to, speakers or group projects. The **Activities Director** shall chair this committee.

C. The **Technical Committee** shall be responsible for maintaining the club repeater and the club equipment, and providing advice and help to club membership on technical matters. The **Technical Committee** shall be chaired by the **Repeater Trustee**.

D. The **Publication Committee** shall be responsible for finding and assembling articles and pictures of interest for the club newsletter, and website. Additionally, they shall insure that the newsletter is distributed to membership in a timely manner. The **Newsletter Editor** and **Webmaster** shall jointly have chair of this committee.

E. The **Finance Committee** shall be responsible for setting up a budget and monitoring the long term financial status of the club, and assisting the **Treasurer** with any needed tasks. This committee shall be chaired by the **Treasurer**.

## **Article VI Meetings**

1. The Mid-State Amateur Radio Club shall meet the third Saturday of every month, in the basement of the Johnson County Law Enforcement Facility. The Johnson County Law Enforcement Facility is located at 1111 Hospital Road, Franklin, Indiana, 46131.

2. The club reserves, as needed or requested, to meet at other times and at other locations. If a change of a meeting's place or time is to occur, then it shall be the responsibility of the **Executive Committee** to make this fact known to the membership, by inclusion on the club website, announcement in the club newsletter, and/or any other relevant means.